

Permittee's Letterhead, if applicable

date of this request

Michael C. Wright
Chief Engineer
Central Valley Flood Protection Board
3310 El Camino Avenue, Suite 170
Sacramento, CA 95821

Subject: Time Variance Request XX for Permit/Minor Alteration No. XXXXX

Dear Mr. Wright:

PERMITTEE is constructing...list project description from issued permit Briefly describe the project and the scope of work that will be performed during the requested time variance request (TVR) work window. Be specific and provide details of in-channel work, depths of excavations, falsework and access trestles that will remain in the channel and identify any stockpiles. An emergency evacuation plan needs to accompany this letter. The plan must detail evacuation routes, materials on hand, equipment on site and demonstrate the ability to evacuate all stockpiles and equipment away from the potentially affected area. Additional variance requests can be made, as needed. Submit requests to Board's Operations Branch staff by e-mail at least 10 days prior to the start of the next requested work window.

PERMITTEE / Representative on behalf of the PERMITTEE, is requesting a time variance to Special Condition xx to continue construction activities during the "Flood Season" as described by Title 23.

Special Condition xx for Permit No/Minor Alteration No. xxxxx states the following:

"XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX."

PERMITTEE understands and will comply with the following:

- All other conditions in Permit (or Minor Alteration) No. xxxxx shall remain in effect.
- PERMITTEE will be responsible for all damages to the levees, floodway, and adjacent properties resulting from granting this variance.
- PERMITTEE will continuously monitor storm patterns, rainfall, and stream flows to ensure the integrity of the federal flood protection facilities. If weather forecasts indicate stormy weather is expected during the approved time extension request, PERMITTEE will stop construction work, remove all stockpiles and equipment away from the adopted plan of flood control and prepare the work site for the expected stormy weather.

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- **PERMITTEE** understands this TVR approval does not exempt the **PERMITTEE** from obtaining authorization from other federal, State, or local agencies that may have jurisdiction; or to satisfy any California Environmental Quality Act (CEQA) requirements that may be required.
- **PERMITTEE** understands that CVFPB reserves the right to revoke this TVR approval at any time.

PERMITTEE / Representative, on behalf of the PERMITTEE, requests Central Valley Flood Protection Board approval for a time variance to Special Condition **xx** of Permit/Minor Alteration No. **xxxxx** to continue the specified field work **until Month/Day/Year**.

If this request is acceptable, please indicate your approval below and return a copy to **PERMITTEE**. You may contact me at **(XXX) XXX-XXXX**, if you have any questions regarding this request.

Sincerely,

Signature required

**PERMITTEE /
Representative on behalf of the PERMITTEE
Title/Position**

The requested variance to extend the construction period of Permit Number/Minor Alteration No. **xxxxx** from (Start date) to (End Date) is hereby:

Approved as requested.

Approved until the following date: _____. Submit another request 10 days prior to this date for further review.

Denied.

Signed by: _____

Date: _____

Michael C. Wright, Chief Engineer
Central Valley Flood Protection Board